

# ARDNACRUSHA PITCH & PUTT CLUB



## Constitution

### 1. NAME

The name of the Club shall be "ARDNACRUSHA PITCH & PUTT CLUB".

### 2. OBJECTIVES

To develop, foster and control amateur Pitch & Putt in the Club.

### 3. MEMBERSHIP

Membership shall be divided into the following classes.

#### a. ORDINARY MEMBERSHIP

Ordinary Membership shall be as follows:

- i. *Single Members*, aged 16 years and over.
- ii. *Family Members*, Husband, Wife/Partner and Dependants.
- iii. *Senior Citizens*, Persons over 65 years.
- iv. *Students*, Persons over 16 years in full time Education.
- v. *Juveniles*, Children 8 to 15 years incl.

#### b. HONORARY LIFE MEMBERSHIP.

A Member who has given extraordinary service to the Club may at invitation of the committee be elected to Honorary Life Membership. Having been so elected at a meeting of the committee Honorary Membership to be ratified at an Annual General Meeting.

### 4. ELECTION OF MEMBERS

- a. Application for Membership shall be made in writing (on prescribed form) to the committee who shall have the powers to accept or reject the application.
  - i. Each application must be proposed & seconded by current members of at least two consecutive years membership.
  - ii. The committee will hold a secret ballot vote whereby a majority rules, in the event of a draw the Chairman or acting Chairman (In the Chairmans absence) will have a 2<sup>nd</sup> casting vote as per section 8d.
- b. Upon election as a Member and upon payment of the first subscription each Members name shall be entered in the Register of Members.
- c. Newly elected members shall serve a probationary period of 2 years, during which the committee reserve the right to revoke membership if the member is found in breach of the constitution or code of conduct or serious breach of any other club rules.
- d. Any member returning after serving a Club, County or National suspension of more than 4 weeks shall be subject to the same conditions as a new member as outlined in section 4.c.
- e. Any member who does not hold membership for 12 months or more will have to re-apply for membership in the same manner as a new member.

### 5. RIGHTS OF MEMBERS

- a. Ordinary Members are deemed to be the general body of Members for the purposes of section 4(a) of the Registration of Clubs of Ireland Act 1904.
- b. Ordinary Members shall have the right to vote at the Annual General Meeting and at any Special General Meetings.
- c. On special occasions the Committee shall have the power to reserve the grounds.

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### 6. EXPULSION/SUSPENSION OF MEMBERS

The Committee shall have the power to expel or suspend any Member who shall offend against the rules or code of conduct of the club. Or whose conduct shall in the opinion of the Committee render him/her unfit for Membership of the club. Before any such Member is expelled or suspended the Secretary will give seven days' notice in writing to attend a Meeting of the Committee, which shall contain particulars of the complaint against him/her.

### 7. CLUB COMMITTEE

- a. The Committee shall consist of a Chairman, Hon. Secretary, Hon. Treasurer, Hon. Registrar and club Captain, together with additional elected members to total a minimum of 7 and maximum of 11.
- b. The Committee shall be elected at the Annual General Meeting each year.

### 8. PROCEEDINGS OF COMMITTEE

- a. The Committee may meet for the dispatch of business, adjourn and otherwise regulate their meetings and proceedings as they see fit. Save that they must meet at least once in every Calendar Month.
- b. A quorum of 5 Committee Members (including at least 2 officers) personally present shall be necessary for the transaction of business.
- c. The Chairman shall preside at Meetings of the Committee, but if at any meeting the Chairman and Vice Chairman are not present, the members their present shall choose one of their members present to be Chairman of such a meeting.
- d. The Chairman at committee meetings shall have a second casting vote or ballot vote.
- e. The affirmative vote of not less than a majority of all members present shall be required for passing of any resolution of the committee.

### 9. ANNUAL GENERAL MEETING

- a. The Club shall hold in each year a General Meeting as its Annual General Meeting in addition to any other meeting in that year and shall specify the meeting as such in notice calling it. All meetings other than the General Meeting shall be called Special General Meetings.
- b. A minimum of 8 (Eight) ordinary members present in person shall be a quorum for General Meetings. No business shall be transacted at any General Meeting unless the requisite quorum shall be present at the commencement of business. If within half an hour of the appointed time for the meeting a quorum is not present, the meeting shall stand adjourned to the same day the following week, at the same place and same time. If at such adjourned meeting a quorum is not present those members present shall be a quorum and may transact business for which the meeting is called.
- c. Every question in writing submitted to the meeting shall be decided on a show of hands, and in the case of an equality of votes the Chairman shall have a casting vote in addition to the vote he is entitled as an ordinary member.

### 10. PROCEEDINGS OF AGM

- a. The Secretary shall give 21 (twenty one) days' notice of General Meeting.
- b. Nominations and motions shall be submitted to the Secretary in writing seven days before the date of the Annual General Meeting.
- c. Persons submitting motions shall be present in person at the meeting.



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- d. AGENDA.
  - i. Chairman's Address.
  - ii. Hon. Secretary's Report.
  - iii. Treasurer's Report.
  - iv. Hon. Registrar's Report.
  - v. Election of Officers.
  - vi. Any Motions of which notice in writing are given.
  - vii. Any other business.

## **11. EXTRAORDINARY GENERAL MEETING**

- a. An extraordinary General Meeting of the Club shall be called at any time by The Hon. Secretary, either on a requisition signed by 60% of members in good standing whose subscriptions have been fully paid, or upon direction of the Committee.
- b. The Hon. Secretary shall give not less than twenty-one days' notice in writing to all members of such Extraordinary General Meeting, and such notice shall include the Agenda to be discussed.
- c. Only the business specified in the notice shall be discussed.

## **12. AMENDMENTS TO CONSTITUTION**

Amendments to the Constitution may be made by a majority of members present and voting at an Extraordinary General Meeting of the Club the notice convening the Meeting must specify the proposed amendment.

## **13. DAMAGE TO AND REMOVAL OF CLUB PROPERTY**

- a. Any Member damaging Club property shall be liable to make good the loss. The Committee shall determine the amount of loss and upon such determination the amount shall be deemed to be liquidated debt due by the member concerned to the club.
- b. No property shall be removed from the Club except by the authority of the Committee.

## **14. EXCLUSION FROM CLUB**

- a. Any person who has been expelled from the club shall not be admissible onto the grounds as guest or otherwise.
- b. Any person serving a suspension from the club shall not be admissible onto the grounds as a guest or otherwise.

## **15. CONDITIONS ATTACHING TO TAX EXEMPTION FOR SPORTING BODIES**

- a. Proper financial records and accounts including details of activities must be kept at all times and be made available to Revenue for inspection on request.
- b. If it is proposed to make any changes to the Main Object(s), Income & Property or winding up Clauses in the Governing Instrument of the organisation, advance notice in writing of those changes must be given to the Revenue Commissioners.
- c. Prior permission to be obtained from Revenue where it is intended to accumulate funds over a period more than two (2) years for any purpose(s) detailing also why such accumulation is necessary

## **16. INCOME AND PROPERTY**

The income and property of the club shall be applied solely towards the promotion of its main object(s) as set forth in the Constitution. No portion of the clubs income property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise Howsoever by way of profit, to the members of the club paid by salary or fees, or receive any



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remuneration or other benefit in money's worth from The club in respect of such office, However, nothing shall prevent any payment in good by the club of:

- a. Reasonable and proper remuneration to any member or officer of the Club for any services rendered to the club (other than an officer).
- b. Interest at a rate not exceeding 5% per annum on money lent by Officers or other members of the club to the club.
- c. Reasonable and proper rent for premises demised and let by any member of the club (including any Officer) to the club.
- d. Reasonable and proper out of pocket expenses incurred by any Officer in connection with their attendance to any matter affecting the club.
- e. Fees, remuneration or other benefit in money or money's worth to any Company of which an Officer may be a member holding not more than one hundredth part of the issued capital of such Company.

## 17. WINDING UP

If upon the winding up or dissolution of the club there remains after the satisfaction of all its debts and liabilities, any property whatsoever, it shall not be paid to or distributed among the members of the Club. Instead, such property shall be given or transferred to some other institution or institutions having main objects similar to the main objects of the club. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the club under or by virtue of Clause 9 hereof. Members of the club shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as the effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object.

## 18. COURSE/CLUBHOUSE MAINTENANCE/REPAIRS

- A) Any repairs being made to pitch marks on the green must be carried out with the correct 2 prong pitch mark repair tool and tapped down with the sole of the putter only. Use of tee's or any other implement is prohibited.
- B) No work to be carried out on the course without the express permission of the committee. The committee hold the final say on the standard/methodology for any works carried out.
- C) No vehicles are allowed on the course without the permission of the committee.
- D) Clubhouse Lockers will be subject to a €20 annual rent and reallocated every March 1<sup>st</sup>. Anyone wishing to obtain a locker for the year must apply to the committee.

## 19. MEMBER BEHAVIOUR

- a. All members are subject to the code of conduct. This applies when both on the course and also when representing the club and or competing at other affiliated club competitions

## 20. REPORTING GRIEVANCES

- A. In the event that a member should wish to raise a complaint regarding behaviour/etiquette/course management or any other matter that they feel necessary. It should be raised to the honorary secretary in writing or in his absence the chairman who will bring it to the attention of the committee for discussion.

# ARDNACRUSHA PITCH & PUTT CLUB

## Constitution



The club shall be subjected to the provisions of this Constitution, be administered by the Committee and, subject to the control of the Committee.

### Amendments:

Date	Amendment
1 <sup>st</sup> Nov 2001	Articles 15, 16 & 17 Added
2 <sup>nd</sup> Dec 2005	Articles 3.B.iv Added
10 <sup>th</sup> Jan 2008	Article 4.a.i. added
11 <sup>th</sup> Dec 2024	Articles 4.c & 18.a added
1 <sup>st</sup> March 2025	Article 3b removed. Articles 4a.ii, 4d, 4e, 14b, 18b, 18c, 18d, 19a, 20a added Articles 6, 7a amended